



LOUISIANA STATE UNIVERSITY EUNICE
APPLICATION FOR DEGREE/CERTIFICATE

Return to: Business Office
Science Building, Room 111
LSU Eunice P.O. Box 1129
Eunice, LA 70535
busaffair@lsue.edu

NAME _____ SEMESTER/YEAR GRADUATING _____
 ADDRESS _____ LSUE Student ID # _____
 CITY _____ STATE _____ ZIP _____ PHONE NUMBER _____
 Home _____ Work/Cell _____

PRINT NAME EXACTLY AS IT IS TO APPEAR ON THE DIPLOMA, INCLUDING ALL ACCENT MARKS, PUNCTUATION, AND SPACING:

 FIRST MIDDLE (If desired) LAST SUFFIX (Jr., Sr., III, Etc.)

ASSOCIATE DEGREE TO BE AWARDED (select one):

- | | | |
|---|--|---|
| Associate of Arts (LT) Business | Associate of Science in the Care & Development of Young Children | Associate of Applied Science in Diagnostic Medical Sonography |
| Associate of Arts (LT) Criminal Justice | | |
| Associate of Arts (LT) Fine Arts | Associate of Science in Criminal Justice | Associate of Applied Science in Fire and Emergency Services |
| Associate of Arts (LT) Humanities | Associate of Science in Nursing | |
| Associate of Arts (LT) Mass Communication | Associate of Science in Radiologic Technology | Associate of Applied Science in Management |
| Associate of Arts (LT) Social Sciences | Associate of Science in Respiratory Care | Associate of Applied Science in Surgical Technology |
| Associate of Science (LT) Biological Sciences | Associate of Applied Science in Computer Information Technology | Associate of General Studies |
| Associate of Science (LT) Physical Sciences | | |

CERTIFICATE OF TECHNICAL STUDIES TO BE AWARDED (select one):

- | | |
|---|--|
| <input type="checkbox"/> Certificate of Technical Studies in Accounting Technology: Account Clerk | Certificate of Technical Studies in Human Resources Management |
| Certificate of Technical Studies in Administrative Technology | Certificate of Technical Studies in Medical Billing and Coding |
| Certificate of Technical Studies in Chemical Technician | Certificate of Technical Studies in Fire Service Technology |

SUBMIT THIS APPLICATION TO THE OFFICE OF BUSINESS AFFAIRS TO PAY YOUR DIPLOMA/CERTIFICATE FEE. If you notify the Registrar's Office of a change in your graduation date *prior* to the ordering of the diploma/certificate, then your diploma fee will be refunded or rolled over to the next semester. No refund, however, can be authorized if you notify the Registrar's Office of a change in your graduation date **after** the diploma/certificate has been ordered. If your graduation plans change, then you will need to re- file a new Application for Degree/Certificate indicating your new graduation date and pay the applicable fee.

DIPLOMA FEES: ASSOCIATE DEGREE \$45.00; CERTIFICATES \$20.00

 DATE SIGNATURE SOCIAL SECURITY NUMBER STUDENT NUMBER

GRADUATION REQUIREMENTS-COMMENCEMENT INFORMATION
 Pay all financial obligations owed to the University. If you have received any type of guaranteed student loan through the University, you must attend an exit interview prior to graduation. You must participate in the graduation ceremony. If you are unable to attend, you must request permission to be awarded your degree *in absentia*. Present your request to the Dean of Enrollment Management. *In absentia* diplomas may be picked up in the Office of Enrollment Management **after** the graduation exercises. Commencement information will be e-mailed to your LSUE Student e-mail address prior to graduation. You are responsible for monitoring your LSUE student e-mail to ensure proper receipt of all commencement information.

BUSINESS AFFAIRS – OFFICE USE ONLY
 AMOUNT DUE: \$45.00 or \$20.00 OFFICE OF BUSINESS AFFAIRS
 METHOD OF PAYEMENT: Cash Check or Money Order PROOF OF PAYMENT STAMP
 AMOUNT PAID: _____ DATE PAID: _____ Receipt No: _____
 (REVISED 11/29/2018)