



POLICY STATEMENT 127 INFORMATION TECHNOLOGY COMPLIANCE

Policy Digest

Monitoring Unit: Office of Information Technology

Initially Issued: April 20, 2023

Last Revised: April 20, 2023

I. PURPOSE

As an institution of higher education, Louisiana State University at Eunice (“University” or “LSU Eunice”) is charged with maintaining systems and data for administrative, academic, and research purposes. As the University is trusted with various data elements in relation to the academic, research, and administrative business activities, it is also responsible for compliance with various local, state, and federal regulations, as well as industry and/or contractual requirements. These responsibilities must be managed through formalized compliance programs.

The purpose of this policy is to outline requirements for that support compliance requirements at LSU Eunice.

II. DEFINITIONS

Data. Any information residing on the University Information Technology (IT) Infrastructure or held on any other IT Infrastructure on behalf of the University. This data includes files, documents, messages in any format, including e-mail messages and posts made on any Social Media site maintained by/for the University or its units. All data created and/or maintained by a User is also subject to this Policy, even if the data is created and/or stored on the User’s own personal computer, smartphone, or other personal device.

III. POLICY STATEMENT

A. Contract Management

1. LSU Eunice shall establish vendor and contract management practices and procedures that protect the confidentiality, integrity, and availability of the University data, systems, and/or applications.
2. LSU Eunice shall take reasonable steps to select and retain service providers that can maintain appropriate safeguards to protect the University data.

B. Compliance Program

1. LSU Eunice shall implement and maintain compliance programs related to various compliance requirements, e.g., Gramm-Leach-Bliley Act (GLBA), Family Education Rights and Privacy Act (FERPA), General Data Protection Regulation (GDPR), etc.

41 C. Login Banners Disclaimers and Consents

42 1. LSU Eunice shall ensure that all authentication mechanisms used to access systems
43 and/or applications must display login banners that outline or reference the
44 authorized and legitimate use of the system, application, and/or network
45 environment.

46 **IV. STANDARDS**

47 A. The Contract Management standards are outlined in Standard LSU Eunice-ST-127-1.

48 B. The Compliance Program standards are outlined in Standard LSU Eunice-ST-127-2.

49 C. The Login Banners Disclaimers and Consents are outlined in Standard LSU Eunice-ST-
50 127-3.

51 **V. REVISION HISTORY**

Version	Date	Change Description	Edited By
0.1	0718/2022	Initial Draft	OIT

52