



BIBLIOGRAPHIC INSTRUCTION REQUEST FORM

To schedule a hands-on research session, send this completed form to
Patricia Brown
LeDoux Library
pbrown@lsue.edu.
x385

1. Schedule your session: in the library_____ (Hands-on instruction must be here).

OR in your classroom ___ Building and room number: _____

When? (Please give me two weeks' notice.)

Course/number/section and title:

Number of students:

**Before the scheduled lesson, please assign the class to study the relevant LibGuide tutorial on the library's website at <http://ledouxguides.library.lsue.edu>

2. What would you like me to teach?

- a. Why and how to use a library—an introduction.
- b. Information and its sources.
- c. The research process: searching and writing.
- d. Hands-on instruction and use of sources.
- e. Documentation and citation—why and how.
- f. Custom lesson (please call me with details.)
- g. Information sources specific to your discipline or assignment (list them below).

3. What style manual are students required to use?

APA___ MLA___ Other: please specify

4. If the visit is connected with an assignment, please attach a copy.

5. Instructor's name, email, and phone extension: