

Minutes  
SACSCOC Quality Enhancement Plan (QEP)  
Minutes  
September 16, 2022  
12:00 p.m. in C205

Members present for meeting included: Dr. Paul Fowler, Dr. Brandon Borill, Angela Greaud, Dr. Billy Fontenot, Mark Richards, Felicia May, Brent Swann, Chad Jones, Victoria Throop, Traquana Smith, Chancellor Nancee Sorenson, Dr. John Hamlin Amanda Dunlap, Cassie Jobe-Ganucheau, Bettina Trumps, Michelle Richard and Debbie Seilhan, recorders.

Member Absent: Mr. Todd Dozier

Excused: Mae Simoneaux

Dr. Fowler asked everyone to introduce themselves and Dr. Hamlin charged the committee. He explained how this committee will help steer the university's direction in the next 10 years to support student success meeting LSU Eunice's mission. The Pathways to Success and Modular Math QEPs were referenced as examples; both were past QEPs.

Dr. Fowler informed the committee should have access to SACSCOC 2024 in Teams. Included is the reaffirmation calendar and the QEP folder. Other files include the 2014 QEP document as an example. He asked the committee to review these items, especially if they are not familiar with what a QEP was. SACSCOC has over 80 standards and we have 41 standards to respond to, which includes Standard 7.2. This standard is that the institution has a Quality Enhancement Plan (QEP), and he listed the components of the standard and how we are going to plan to meet those standards.

Dr. Fowler discussed the reaffirmation process and the timeline. Document draft due by April 17, 2023 but beginning of August is the drop-dead deadline. The deadline is to have this document read by the end of spring and Dr. Fowler had to have it completed by beginning of August. Materials have to be sent to the SACSCOC On-Site Reaffirmation (visiting team) six weeks before they get here on Monday October 2 through Thursday October 5, 2023.

Administrative Assistants are to take meeting minutes and coordinate the meeting schedule with the committee, the chair, and Dr. Fowler. Administrative Assistants are not typing or writing QEP. Dr. Fowler is ex-officio and cannot vote. He is the "consultant" because he is the Accreditation Liaison and cannot, write or decide the topic. Dr. Hamlin and Chancellor are on the committee by virtue of their position and are ex-officio; therefore, they will not vote. Zoom should only be used if you are off campus or if you are sick. If you are on campus, Drs. Fowler and Hamlin ask that you be physically here.

QEP Survey Results are in Teams and Dr. Fowler reviewed the survey results with the committee. He would like for the team to look at these results along with the data reports for the Leadership Committee, which contributed to some of the results in the survey. SACSOC expects that the QEP will serve a large portion of the students. Dr. Fowler will post the reports that are the most important with a short summary of each in Teams so the committee can take a look at.

Dr. Hamlin and Chancellor spoke about funds that were given back directly to students, education technology, reoutfitting classrooms, and adding equipment, such as Navigate, a very helpful tool for faculty advising, staff, and students. Investments to the school have been made already, including

relocating Student Success in the Library, which has been amazing. Also, as part of LSU Eunice's work with Achieving the Dream, the Office of Institutional Effectiveness has producing reports based on the data.

Election of Committee Chair- Dr. Billy Fontenot volunteered to be Chair and Cassie Jobe-Ganuchau volunteered to be Co-Chair. Nikki May moved to close nominations. No dissent.

Meeting Schedule: After much discussion, Fridays at noon every other week may work best for everyone and possibly at noon on Mondays if we go over the one-hour time. Friday, September 30, 2022 will be the next time we meet. Committee members should let the Chair know or decline the meeting invitation if they cannot make it to the meeting. The Committee's homework is to look at the survey results and see what you think to look at the four or five reports and look at the Dr. Fowler's summaries. We intend on looking at data next week and survey results and start focusing some discussion.

Dr. Billy Fontenot moved to adjourn the meeting and Dr. Brandon Borill seconded the motion. Meeting adjourned at 12:50.