



**Louisiana State University at Eunice  
Strategic Planning Committee**

P.O. Box 1129 ■ Eunice, LA 70535  
Phone (337) 550-1433 ■ Fax (337) 550-1479

Meeting Minutes for  
December 1, 2025

**Meeting Attendance**

Name and Title	Status
Ms. Kristie Broussard Leger, Dean, Div of HSBT & Public Protection & Safety	FIPSE Grant
Ms. Rachelle Brown, Instructor, Communications, Faculty Senate Chairperson	Present
Ms. Melonie Ceaser, Interim Director of Facility Services and Safety Coordinator	With Vendors
Mr. Audwin Donatto, Associate Vice Chancellor of Business Affairs	Present
Mr. Juan Dorta, Assistant Director, Strategic Communications	Present
Ms. Amanda Dunlap, Assistant Professor of Mathematics, Department Chair, Mathematics	Present
Ms. Alisha Fontenot, Director of Dual Enrollment & LSUE Academy	Present
Dr. Billy Fontenot, Interim Dean, Division of Arts and Sciences	Present
Ms. Courtney Fruge, HR Manager, Chair of Staff Senate	Present
Ms. Jamie Funk, Manager – Office of Business Affairs	Present
Ms. Ashley Green, Clinical Coordinator of Radiologic Technology	Present
Mr. Stephen Heyward, Director of Information Technology	WorkDay
Ms. Cassie Jobe Ganuchea, Executive Director of Library & Student Support Services	Present
Ms. Carey Lawson, Associate VC of University Advancement & Exec Dir of the LSUE Foundation	FIPSE Grant
Ms. Felicia "Nikki" May, Assoc Prof of Business Admin, Depart Chair for Business Technology	Present
Dr. Douglas Narby, Special Assistant to the Chancellor, Associate Professor of Psychology	Present
Mr. Gary Reeves, Instructor of Communications	Present
Mr. Luke Ruppert, President, Student Government Association	
Mr. Donnie Thibodeaux, Dean of Enrollment Management	Present
Mr. Travis Webb, Director of Strategic Communication	Present
Mr. Jeff Willis, Director of Athletics	Practice
Dr. Nancee Sorenson, Chancellor (Ex Officio)	FIPSE Grant
Dr. Charles Stewart, Interim Vice Chancellor for Academic Affairs and Provost (Ex Officio)	FIPSE Grant
Dr. Paul Fowler, Executive Director for Institutional Effectiveness and Accreditation (Ex Officio)	Present

- I. Approve the meeting minutes from November 17, 2025 – motioned by Jamie Funk, seconded by Amanda Dunlap. After a few minor corrections, there was no further discussion, no dissent.

II. Announcement: Please let Paul Fowler know if you cannot attend a meeting so he can note it on the meeting attendance sheet that is part of the meeting minutes. – this was mentioned.

III. Changes in the Microsoft Teams/One Drive Folders – Demonstration on screen

Fowler detailed the Microsoft Strategic Planning Team using his OneDrive account. He showed the folders for meeting minutes and agendas now organized under “Meetings 2025 and on” folder by semester. Fowler also created the folders for the three subcommittees under the “2025 Strategic Planning” (green) folder. All members should have access to the Strategic Planning Team. Please let Fowler know if you do not.

IV. Meeting dates for spring 2026 – all are on Monday from 3 pm to 4:30 pm. As agreed, we will try to end meetings by 4 – 4:15 pm, if possible.

January 26, 2026	February 9, 2026	February 23, 2026	March 16, 2026
March 30, 2026	April 13, 2026	April 27, 2026	May 4, 2026

Invitations for all meetings will be sent out as soon as Fowler can get to them. Fowler went over the dates noting that there is an extra week between 2/13 and 3/16 due to Fowler being in Portland on March 2<sup>nd</sup> and spring break the week of 3/9. Note that the April 27<sup>th</sup> and May 4<sup>th</sup> meetings are back to back

V. Meeting dates for June 2026 (no meetings were held in July or August 2025 due to vacations). At this point, the meetings have been scheduled at the same time and location: 3 pm – 4:30 pm in Mumphrey 127

Tuesday June 9, 2026	Tuesday June 23, 2026
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Fowler mentioned that only two meetings were held in summer 2024 with both being in June.

VI. Subcommittee Assignments for spring 2026

Transfer Degree Pathways	Courses	General Purpose
Billy Fontenot – Team Lead	Charles Stewart – Team Lead	Paul Fowler – Team Lead
Cassie Jobe Ganuchea	Gary Reeves	Nancee Sorenson
Kristie Leger	Doug Narby	Carey Lawson
Alisha Fontenot	Ashley Greene	Jamie Funk
Jeff Willis	Rachelle Brown	Cheryl Fruge
Donnie Thibodeaux	Amanda Dunlap	Travis Webb
Nikki May	Luke Ruppert (SGA)	Melonie Ceasar
Paul Fowler	Paul Fowler	Audwin Donatto
		Stephen Heyward
		Courtney Fruge

Committee membership was altered to include all faculty on the program and course lists.

- a. Purpose of the Committees: to develop materials needed for their specific areas
  - i. Transfer Degree Pathways: Develop degree plans including semesters and courses for what is believed to be the most popular transfer majors. This includes how to place the material and the website and in the Catalog.

During the discussion of the responsibilities, a question was asked about the definition of a concentration. The Board of Regents in academic policy 2.11: Approved Academic Terms and Degree Designation defines a concentration as: A Concentration is an alternative track of courses within a Major or Option, accounting for at least 30% of the Major requirements.

Concentrations may be instituted without prior approval by the Board of Regents. Example: a concentration in molecular biology within a biology major. See 2.11 at <https://www.laregents.edu/academicaffairs-policiesandprocedures/>.

The General Purpose Subcommittee would probably lag to some degree expecting meetings in late January.

- ii. Courses: Answer what courses still exist in the catalog that have not been offered in the last few years. What courses would faculty like to teach? What courses might students want to take? What courses do we want to create for our students? Work with faculty in the specific area to complete courses and curricula paperwork. What new programs might be offered?
- iii. General Purpose: Answer what facilities and/or partners might be needed to create additional programs? How should the strategic planning document be assembled? What marketing is needed for the strategic planning process or for LSUE as a whole?

- b. Transfer Degree Pathways and Course Committees – Please invite Paul Fowler and the Chancellor to all committee meetings (for their information); They may or may not attend.
- c. Please try to schedule a meeting of each subcommittee prior to the strategic planning meeting on January 26, 2026, to present results. After that, committees should try to meet in between the strategic planning committee meetings. The General Purpose Subcommittee would probably lag to some degree expecting meetings in late January.

VII. Other Business – there was no further business.

VIII. Adjournment – motioned by Doug Narby and seconded by Alisha Fontenot. There was no discussion and no dissent.