



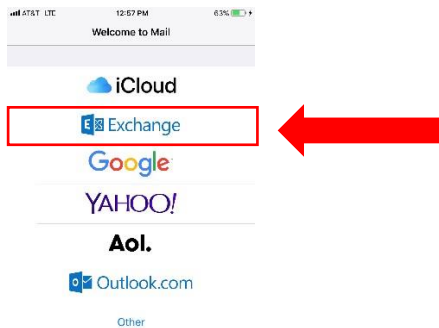
iPhone-Exchange (Faculty/Staff Email)

Use the following steps to set up your iPhone or iPad to view your LSUE Faculty/Staff Microsoft Exchange Email.

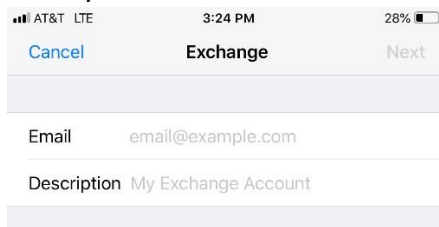
1. On the Home Screen, tap the **Mail** icon.



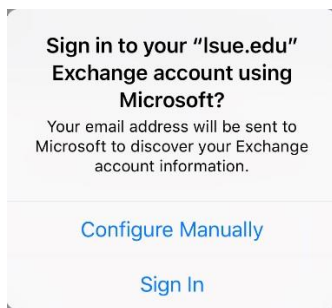
2. Tap **Microsoft Exchange**.



3. Enter your **Email Address** and the description name **"LSUE"**. Tap **Next**.



4. A pop-up will appear asking sign-in using Microsoft. Tap **"Configure Manually"**. Then wait for verification.



5. Enter **Password**. Tap **Next**.

AT&T LTE 3:27 PM 27%

Cancel Next

Email lbalius@lsue.edu

Password Required

Description LSUE

6. Enter Server name: **“webmail.lsue.edu”** And Doman name: **“lsue”**. Tap **Next**.

3:32 PM 26%

Cancel Next

Email lbalius@lsue.edu

Server webmail.lsue.edu

Domain lsue

Username lbalius

Password ●●●●●●●●●●●●

Description LSUE

7. Turn on Mail, Contacts, Calendars, and Reminders.

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Cancel LSUE Save

Mail

Contacts

Calendars

Reminders

Notes