## **GRANT PLANNING FLOW CHART**

PROJECT PI	1 DIVISION HEAD COPIS	2 DIRECTOR, GRANTS	3 DIRECTOR, OIT	4 DIRECTOR, PHYSICAL PLANT	5 SACS LIAISON	6 VCAA AND/OR DEAN, STUDENT AFFAIRS	7 VCBA	8 CHANCELLOR
Identify need for project								
Brainstorm project content								
<b>▼</b>	fy potential funding s	Ources						
<b>★</b>		our ces						
Identi	Identify potential funding sources							
₩								
Write draft grant proposal								
	hange proposal							
<b>*</b>								
	d proposal							
<b>★</b> Additional	corrections							
<b>+</b>								
Final review and check proposal								
<b>★</b>	Division Head		Review & sign if		Basians 8	Povious	Povious	Review &
Sign Cover Sheet	review content & sign	Review & sign re funder guidelines	tech purchase or support	Review & sign if installation requires support	Review & sign for conformity to SACS	Review programmatic content & sign	Review, OK budget & sign	sign cover sheet, grant, cover letter and assurances
Copy and Submit Proposal*								ussurances

\*Submit copy to Office of Grants REVISED AUGUST 2019