



Office of Financial Aid  
Louisiana State University Eunice  
P. O. Box 1129, Eunice, LA 70535  
Phone: (337) 550-1282 • FAX: (337) 550-1266

Dear Parent:

To apply for this loan click the following link: [www.studentloans.gov](http://www.studentloans.gov). Before beginning, all of the information needed to request the PLUS Loan can be accessed by selecting and reviewing the **What You Need** section using the following link: [Required PLUS Application Information](#)

After reviewing the information; select **My Account** then click the green (*Continue to Log In*) box.

- You will need the FSA ID information (used to sign your student's FAFSA application).
  - ❖ **Forgot your FSA ID?** Do not attempt to recreate a new one.
    - Click on the following link: [FSA User ID Retrieval](#)
    - Select tab entitled **"Edit My FSA ID"**
    - Select *Forgot My Username* or *Forgot My Password*. (Repeat this process if needing BOTH).
    - Enter the **Email Address** originally used to set up the FSA information.
    - Choose either **Email Secure Code** (*check your email account for the secured code then input the number into the box*) or answer **Challenge Questions**.
    - The login information is case-sensitive. Be sure to copy all information EXACTLY as it appears on the screen. Once your FSA login information has been obtained, return to the Login screen and enter your username and password.

Once logged in select: **Apply for a PLUS Loan**. Under **View What You Need** select **Direct PLUS Loan Request for Parent Borrowers** (Complete PLUS Request for Parents). Once completed, you will be notified of your eligibility.

- If eligible, you will be prompted to complete the **Parent PLUS Master Promissory Note**.
  - Do not complete it at this time.
  - Once your loan is certified you will receive an email giving you instructions on how to do so.
- If you are not eligible for a Parent PLUS Loan you can choose to appeal the credit decision.

**Please pay careful attention when reviewing and completing your application before submitting it. Submission of an incorrect or incomplete application will result in a delay of your funds.**

- Once you have completed the PLUS loan process; complete then fax or mail the following form in to our office: [LSUE PLUS Loan Application Form](#)

Once awarded to them, the student must accept the loan via their MyLSUE account. You will receive an email notification to complete the PLUS Master Promissory Note *after* the loan has been certified. **Your student must be enrolled at LSU Eunice at least 6 hours on the day the university receives your funds.** The *Direct Parent Loan for Dependent Undergraduate Students* (PLUS) Loan must be repaid. For questions regarding your student's certified loan and disbursement dates please contact this office. Use this link for other loan services: [Student Loans Contact Information](#)

Sincerely  
LSU Eunice Financial Aid Office