



Orientation Handout for Dual Enrollment Students

Updated August 2017

The LSU Eunice student webpage is at www.lsu.edu/current-students

ACADEMIC RESOURCES

1. **Academic Calendar** - Important dates such as withdrawal deadlines. www.lsu.edu/calendar
2. **Academic Catalog** - Contains the academic calendar, rules, regulations, and courses needed to complete a degree, certificate, or technical diploma offered by the university. You will use the catalog that is in effect for the year that you enroll. The rules and procedures in place at the time of your enrollment will be the ones you follow until you complete your degree requirements. Available at <http://www.lsu.edu/catalog>.
3. **The Registration Guide** -find information for each semester including the semester calendar, deadlines, fee payment, refund schedule, and other important information about the numerous services available to students. Available at www.lsu.edu/registration.
4. **The Library** - research tools, online access information, and helpful information links to help students unable to visit the library in person. Available at www.lsu.edu/library.

CAMPUS RESOURCES

1. **Transcript Request Form** is available at www.lsu.edu/registrar/forms/transcript-request.html.
2. **Withdraw or Resignation Request**: www.lsu.edu/de/forms/withdraw-resign-request.html.
3. **Academic Permission Form** (auditing, receiving a pass/fail in a course, waiving prerequisites, or substitute courses) is available at www.lsu.edu/registrar/forms/academic-permission.html.
4. **Exception to Registration Form** (adding a class after the deadline to add, change a section after the schedule change period, drop a class after the final date to drop, or resign after the final date to resign) is available at www.lsu.edu/registrar/forms/exception-registration.html.

NETWORK AND COMPUTER SUPPORT

1. **Information Technology** - www.lsu.edu/informationtech.
2. **Information on Google Apps for Education** (including email) is available at www.lsu.edu/informationtech/googleapps.php.
3. **myLSUE** - transcript information and support information. Available at my.lsu.edu.
4. **myCourses** - required browser settings, available online tutoring through Smarthinking, and support information. Available at mycourses.lsu.edu.

STUDENT AFFAIRS (www.lsu.edu/studentaffairs)

1. **Student Handbook** is available at www.lsu.edu/student-handbook.
2. **Student Code of Conduct** is available at www.lsu.edu/student-code-of-conduct.
3. **LSUE Police** including information on Safety Videos, Emergency Preparedness Guides, and Cleary Act is available at <http://www.lsu.edu/police/>.

TITLE IX, ETHICS, AND PRIVACY

1. **Title IX Sexual Misconduct**. Reporting and related information, accountability process, bystander intervention, definitions, and training. Reporting is available at www.lsu.edu/titleix/reproviolation.php.
2. **LSU Ethics and Integrity Hotline** is available at www.lsu.ethicspoint.com or 855-561-4099.
3. **Student Privacy Rights** through FERPA are available at www.lsu.edu/registrar/ferpa.php.

ACCOMMODATED SERVICES

LSUE students at dual credit sites needing more information regarding **Accommodated Services** should contact LSUE's Office of Student Affairs (www.lsu.edu/studentaffairs) at 337-550-1218 or via email at AccommodatedServices@lsu.edu.

LSU EUNICE CAMPUS DIRECTORY

Department	Location	Telephone
Academic Affairs	Manuel Hall Room 102	(337) 550-1301
Admissions	The Geaux Center in Acadiana Center	(337) 550-1305
Accommodated Services	Science Building Room 147	(337) 550-1204
Bookstore	Acadian Center Room 123	(337) 550-1281
Business Office	Science Building Room 115	(337) 550-1262
Career Services	Science Building Room 128	(337) 550-1430
Continuing Education	Community Education Building Room 101	(337) 550-1390
Dual Enrollment	Community Education Building Room 101	(337) 550-1390
Library	Arnold LeDoux Library	(337) 550-1380
Registrar	The Geaux Center in Acadiana Center	(337) 550-1302
Student Affairs	Acadian Center Room 112	(337) 550-1218
Tutoring Services	Science Building Room 145	(337) 550-1204

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