

courses at those institutions. Check with an advisor for details. Most LSU Eunice course numbers parallel the course numbers in the catalog of LSU A&M.

For additional information on transfer credit, check the [Louisiana Board of Regents Data & Publications' Master Course Articulation Matrix](#) (transfer guide). This matrix indicates transfer equivalencies of courses among Louisiana's public colleges and universities. The listing of courses in the matrices is not all-inclusive. There are courses that articulate between campuses that are not listed in the matrices. Students who want more information about the transferability of courses for academic credit in general or credit toward a specific degree program should contact the appropriate member of the statewide articulation council or the Registrar's Office.

AMERICAN COLLEGE TEST (ACT)

The American College Test (ACT) Assessment Program, or its equivalent, provides relevant and timely information to assist students and LSU Eunice in making educational plans and decisions wisely. Administered by the Office of Student Affairs, LSU Eunice uses the ACT Assessment Program to place students in their initial courses based on the Louisiana Board of Regents guidelines.

The ACT Assessments, covering the subject areas of English, mathematics, reading, and science reasoning, are designed to assess general educational development. These scores are used for placement in English, mathematics, biology, and chemistry classes.

ACT Scores older than five years will not be used for placement. Special testing arrangements can be made for individuals with mental or physical disabilities.

The ACT Assessment and the ACT Residual tests are administered annually on the LSU Eunice campus. Students should note that scores from the ACT Residual taken at LSU Eunice may not be used by some colleges for eligibility or placement purposes. Students should check with their transfer institution about their admissions rules and procedures.

There is a charge for the ACT Assessment. Students should contact the Office of Student Affairs at 337-550-1218 stuaff@lsue.edu for further information.

FOR YOUR INFORMATION: LSU EUNICE'S ACT CODE NUMBER IS 015870.

PATHWAYS TO SUCCESS PROGRAM

[Pathways to Success](#) is a program designed to enhance students' freshmen-year experience. Students participate in a one-year program of study focusing on college

not timed.

ACCUPLACER PLACEMENT ASSESSMENT for NON-LSU Eunice Students

ACCUPLACER testing is conducted for non-LSUE students following the Testing Center Policies and fees. Non-LSU Eunice students are encouraged to contact the Testing Center by phone at (337)-457-6116 or in person in the LeDoux Library, Room 100-C, for more information.

ACCUPLACER TESTING AND RETESTING

- Students may not bring a calculator for the mathematics assessments. Calculators are provided for selected questions on the screen for mathematics assessments.
- A waiting period of 24 hours is required prior to a retest in the same subject.
- Assessment scores are valid for five years from the date of assessment.
- Continuing LSU Eunice students that have, within the last 10 years, attempted an English composition, mathematics, or reading course that appears on their transcripts are not eligible to take the placement for the purpose of skipping a course. In this case, students will be placed in the appropriate courses based on previous course success. Scores will be invalidated if you are found ineligible for the ACCUPLACER Assessment and fees will be forfeited.
- Upon the conclusion of the assessment, students are given a paper copy of their scores.
- Remote testing is available with vouchers from other universities.

STUDENT RESOURCES

- Students are encouraged to study prior to taking the placement assessment. ACCUPLACER provides free resources and a free Web-Based Study App. Both are available on the [ACCUPLACER Student Preparation Web Page](#) free of charge. Choose the Next-Generation Sample Questions in Quantitative Reasoning, Algebra, and Statistics (Math), Reading, and Writing (English).
- LSU Eunice resources:
 - [MATH 0001 Final Exam Review](#)
 - [MATH 0015 Final Exam Review](#)
 - [MATH 0021 Final Exam Review](#)
 - [MATH 1015 Final Exam Review](#)
 - [MATH 1021 Final Exam Review Answer Key](#)
- Current cut scores for each subject area are located [here](#).

January 13	Regular registration ends. Tuition and fee payment for regular registration due by 12:00 noon. Students who have not paid tuition and fees will be dropped from the rolls.
January 14	Late registration opens by close of business.
January 17	Martin Luther King Jr. (campus closed).
January 18	Classes begin.
January 19	Final date to add courses/change sections. Late registration ends.
January 20	Tuition and fee payment for late registration due by 4:00 P.M. Students who have not paid tuition and fees will be dropped from the rolls.
January 26	January 26
February 4	Last day to apply financial aid to purchase books.
February 9	Mid-semester exams.
February 11	Mid-semester grades due by 9:00 AM.
February 18	Final date for resigning from university and/or dropping courses with a "W" by 11:59 PM.
February 26	Last day of classes.
February 28 - March 1	Mardi Gras holiday (Campus closed on March 1).
March 9	Final exams.
March 11	Final grades due by 9:00 AM.
May 20	Commencement for spring graduates at 10:00 AM.
Spring 2022 C Term	
October 18, 2021	Early registration begins.
December 17, 2021	Early registration ends. Tuition and fee payment for early registration due by 12:00 noon. Students who have not paid tuition and fees will be dropped from the rolls.

	Regular registration begins later this day.
January 4	First day that financial aid can be applied to purchase books.
January 10	Deadline to apply for an Academic Appeal.
January 13	Regular registration ends. Tuition and fee payment for regular registration due by 12:00 noon. Students who have not paid tuition and fees will be dropped from the rolls.
January 14	Regular registration continues at the close of the day.
February 4	Last day to apply financial aid to purchase books.
March 14-18	Spring break.
March 21	Classes begin.
March 22	Final date to add courses/change sections. Registration ends. Tuition and fee payment for registration due by 4:00 PM. Students who have not paid tuition and fees will be dropped from the rolls.
March 29	Final date for resigning/dropping courses without a “W” by 11:59 PM.
April 13	Mid-semester exams.
April 15	Good Friday Holiday (campus closed).
April 18	Mid-semester grades due by 9:00 AM.
April 26	Final date for resigning from the university and/or dropping courses with a “W” by 11:59 PM. Deadline to apply for academic bankruptcy for entering students by 4:00 PM.
May 6	Last day of classes.
May 9	Final exams.
May 16	Final grades due for degree candidates by 9:00 AM.
May 17	Final grades due for non-degree candidates by 9:00 AM.
May 20	Commencement for spring graduates at 10:00 AM.

CLASS SELECTION INSTRUCTIONS

1. **New, re-entry, and transfer students:**
 1. Prior to registering, you may need to go to the Geaux Center, Room 117 in the Acadian Center if there is a problem with your immunization records. Students with outstanding debts will have to settle their accounts with the Office of Business Affairs (Science Building Room 115) prior to registration.
 2. The time at which you can begin accessing the registration system is listed as N/T/R students.
2. **Continuing Students:** Complete a [Trial Schedule Worksheet](#) and take it to your faculty advisor during the advising period. All students must meet with an advisor prior to registering. Make an appointment to see your advisor as soon as possible to review your schedule and obtain clearance to register.
3. Tell your advisor if you plan to graduate at the end of the semester. Advisors must enter this information into the computer. Students planning to graduate at the end of the spring term must complete an [Application for Degree](#) and pay appropriate diploma fees by **February 4, 2022**.
4. The time at which you can begin accessing the registration system is based on the total number of credit hours you have already earned, plus the credit hours in which you are currently enrolled. Your number of earned credit hours is listed in the table at the bottom of your transcript available on your myLSUE page.
5. To use the myLSUE system for registration, you must have your user name and password. Current students should already have a copy of their user name and password. If you did not receive or misplaced this information, you can contact the Office of Information Technology.
(Community Education Building Room 204) at 337-550-1307. Some form of photo identification (such as a student ID card or driver's license) is required.
6. After selecting your classes in myLSUE, print out your "Course and Fee Statement" found in myLSUE. No fee statements will be mailed to students. Students are advised to recheck their class schedule on myLSUE prior to the start of classes for cancellations, room changes, or time changes.
7. Verify your Course and Fee Statement carefully for accuracy prior to paying your fees.

REGISTRATION FEE PAYMENT PROCEDURE

After you have selected your classes for the term, you must clear your fees with the Office of Business Affairs.

"Clearing your fees" means that you have paid enough of your fees (including tuition) to allow you to attend class either for the whole semester or until the next payment deadline. Please clear your fees according to the dates and times listed above. **You are not considered registered until your fees have been cleared. Students not clearing their fees by the published deadline will have their schedules canceled** and must complete the late registration process if they wish to be registered. Fees may be cleared in one or more of the following ways:

1. Log in to your myLSUE account, click on the Pay Fees tab, and apply any financial aid you have been awarded.
2. Log in to your myLSUE account, click on the Pay Fees tab, and pay your tuition and fees online. You may pay with checking account information. Although payments will be routed through CASHNet, **you do not need to have a CASHNet account to pay tuition and fees.** You may sign up for the Nelnet monthly payment plan. On the myLSUE tab, at the bottom of the page, click on the Connect to Payment Portal.
3. Go to the Office of Business Affairs (Science Building Room 115) and complete fee payment with cash, check, money order or by applying financial aid, or a fee exemption.
4. Sign up for a payment plan option under your myLSUE account.
5. You may mail your payment in the form of a check or a money order to the following address: LSUE • Office of Business Affairs • P.O. Box 1129 • Eunice, LA 70535. Please include your student ID number. **Do not mail cash!**

A WORD ABOUT FINANCIAL AID AND FEE PAYMENT

A student who has a fee statement with financial aid and/or scholarships listed may use the fee statement to financially clear their account up to the amount of aid listed. The aid must be awarded **and** applied on the fee statement. Students can go online to their myLSUE account under the Pay Fees tab and click on the apply aid button. Otherwise, students must present the signed permission statement to the Office of Business Affairs during the fee payment period. If the aid listed does not cover the entire charges, the student must submit the difference to the Office of Business Affairs for full financial clearance. Hours of operation are 8:00 a.m. – 4:30 p.m. each day.

If for any reason the financial aid that you have applied is reduced or cancelled, you become responsible for covering the cost of the fees that the financial aid had previously covered. You will not be withdrawn from your classes automatically. **If you fail to begin attending classes and you owe a balance, you will still owe all tuition and fees to the University. You will receive W's on your transcript if you resign, putting your ability to receive future financial aid awards in peril if you resign. If you fail to begin attending classes and you do NOT owe a balance, you will NOT be withdrawn from your classes and you will receive F's in your registered classes, again putting your ability to receive future financial aid awards in jeopardy.**

VI. FEE SCHEDULE

RESIDENT FEES

Fees for Louisiana residents are \$197.10 for each semester hour of enrollment up to a maximum of \$2,432.20 for 21 semester hours. During the fall and spring semesters, students are not allowed to schedule more than 19 semester hours without the approval of the Vice Chancellor for Academic Affairs.

Sem. Hours	Tuition	Sem. Hours	Tuition	Sem. Hours	Tuition
1.....	\$197.10	8.....	1,576.80	15.....	2,389.20
2.....	394.20	9.....	1,773.90	16.....	2,397.20
3.....	591.30	10.....	1,971.00	17.....	2,405.20
4.....	788.40	11.....	2,168.10	18.....	2,413.20
5.....	985.50	12.....	2,365.20	19.....	2,421.20
6.....	1,182.60	13.....	2,373.20	20.....	2,429.20
7.....	1,379.70	14.....	2,381.20	21.....	2,432.20

NON-RESIDENT FEES

Out-of-state residents (including international students) will be charged an additional \$223.50 per credit hour, up to a maximum of \$2,682.00 in additional fees for nonresident students enrolled in 12 credit hours.

Tuition is subject to change without prior notice until the first day of classes.

SPECIAL FEES

1. Fees for auditing courses are in accordance with the above schedules. Fees for students enrolling for combined credit and audit work will be assessed in accordance with total hours scheduled.
2. Application Fee, \$25 (non-refundable)
3. Prior Learning or Credit by Examination, \$30 per course or \$30 per credit hour, depending on the source of credit.
4. Transcript Fee, \$6 (per transcript)
5. Online Course and Telecourse, \$50 (non-refundable)
6. Vehicle Registration Fee, \$30 (for the academic year)
7. Associate Degree Diploma Fee, \$45; Certificate Fee, \$20.00
8. A per-credit-hour utility surcharge may be assessed in addition to the fees listed in the fee schedule.
9. Modular Math Fee: \$50 per course
10. A student who pays by credit card will be assessed a transaction fee on the amount charged.
11. Lab Fees:
 1. Science Lab Fee, \$20
 2. Health/Education Lab Fee, \$15
 3. Nursing/Allied Health Lab Fee, \$40 and Standardized Testing Fee \$292 to \$467.
 4. Fire/Forensic Science Lab Fee, \$15
 5. Art Lab Fee, \$20

Special Fees are subject to change without prior notice until the first day of classes.

ADDITIONAL FEE AND REGISTRATION INFORMATION

Louisiana State University at Eunice reserves the right to withhold future services (registration, transcript, diploma, etc) to persons who have any outstanding financial obligation with the University.

FEE REFUND SCHEDULE

A student who drops one or more classes after having paid fees and whose course load now qualifies for a lower tuition rate will receive refunds according to the following schedule (refund schedule subject to change):

A Term (January 18 – May 13)

100% by 11:59 p.m. January 25, 2022
50% by 11:59 p.m. February 1, 2022
25% by 11:59 p.m. February 4, 2022
0% after 12.00 a.m. February 5, 2022

B Term (January 18 – March 9)

100% by 11:59 p.m. January 20, 2022
50% by 11:59 p.m. January 24, 2022
25% by 11:59 p.m. January 26, 2022
0% after 12.00 a.m. January 27, 2022

C Term (March 21 - May 9)

100% by 11:59 p.m. March 23, 2022
50% by 11:59 p.m. March 25, 2022
25% by 11:59 p.m. March 29, 2022
0% after 12.00 a.m. March 30, 2022

VII. REGISTRATION SCHEDULE

Registration begins October 18, 2021, using the schedule below based on the credit hours a student has earned PLUS the hours in which he or she is currently enrolled. Students can use myLSUE to check their transcripts to see how many credit hours they have earned. Students will not be permitted to register before their allotted time.

Monday – October 18

- 12:00 a.m. Honors, Veterans, Athletes, Pathways to Success, LSU Online, CALL

Monday – October 25

- 12:00 a.m. 60+ hours

Tuesday – October 26

- 12:00 a.m. 45-59 hours

Wednesday – October 27

- 12:00 a.m. 30-44 hours

Thursday – October 28

- 12:00 a.m. 15-29 hours

Friday – October 29

- 12:00 a.m. 0-14 hours and Transfers

VIII. FAQ

1. **Who can take part in online class registration?**

Current students and New/Tranfering/Reentry (N/T/R) students who have completed the application process will be able to register online using myLSUE. Before students can register, they must first meet with a faculty advisor to discuss scheduling and to receive registration clearance. Students use their Username and Password to login on to myLSUE. If you need assistance, please contact the Office of Information Technology (Community Education Building Room 204 or 337-550-1307).

2. **Will all New/Tranfer/Reentry students be able to register online?**

To be able to register online, N/T/R students must have a current application on file and comply with immunization requirements.

3. **When can students register by computer?**

Students whose admission files are provisional or complete can take part in early registration. Current students can register beginning **October 18, 2021**, based on the number of earned college credit hours plus the hours for which the student is currently registered this spring. Students can find out their number of earned credit hours using myLSUE to view their college transcript. The number of earned credit

hours is included in a table at the bottom of the transcript. If you try to access the system prior to the time listed in the schedule, the system will not allow you to register.

4. If my admission file is incomplete or I owe LSU Eunice money from a previous semester, will my registration be blocked?

In most cases, the computer registration system will allow you to register if you are an applicant whose admission file is not yet complete. If you currently owe money to LSU Eunice, the computer registration system will not allow you to register. The system will tell you the type of hold placed on your registration. Contact LSU Eunice to clear up the problem with the appropriate office.

5. Once classes start, can I add or drop classes using the myLSUE registration system? Yes, you can use myLSUE to add or drop classes. The system will follow the deadlines published in this Registration Guide and in the [LSU Eunice Catalog](#). After the published deadlines, you will not be able to add classes. You will still be able to use the system to drop classes. **Before adding or dropping, you should consult with an academic advisor.** Ultimately, it is your responsibility to make sure that your course schedule meets your needs. Your schedule should fit the requirements of your curriculum, whether you are enrolled in an LSU Eunice program or you are taking courses that you will transfer to another college. When you drop classes, you should be aware of financial aid requirements for satisfactory academic progress (SAP). You may fail to meet those requirements if you do not complete a sufficient number of the courses in which you initially enrolled.

6. Can I resign from all of my classes using the myLSUE computer system?

If it is prior to the first day of classes, yes. Otherwise, you will need to report to or contact the Office of the Registrar at (337) 550-1302.

IX. VETERANS AFFAIRS

Veterans and their dependents filing for educational assistance with the VA may do so through the Office of the Registrar (Acadian Center Room 117). Additional information may be accessed at www.lsue.edu/veteransaffairs/index.php, by calling (337) 550-1216, or www.gibill.va.gov. Programs of Study approved by the VA State Approving Agency (this amended approval is provided under Title 38 USC 3675) effective June 26, 2016.

For a complete list of VA-approved programs of student at LSU Eunice, please visit <https://www.lsue.edu/veteransaffairs/documents/VAProg09-23.pdf>.

9/21/2021