



**Courses and Curricula Committee
Course Modification Petition**

Form C: Request to Change an Existing Course

Section I: Course and Department Information

Directions: Please type all information on this form. Handwritten forms are not accepted.

Fill in all information in Section I. Provide faculty signatures of support in Section II. Section III is for signatures of approval. Missing or incorrect information may result in rejection of this petition.

Note: Course changes that alter the total number of credit hours in a program also require the submission of Courses and Curricula Form F: Request for Changing a Curriculum.

Discipline _____ Division _____ Date _____

Course Number _____ Title _____ Existing Semester Credits _____

Existing Hours Per Week as currently stated in the LSU Eunice Catalog

Lecture _____ Lab _____ Recitation _____ Seminar _____ Clinical _____ Independent Study _____

1. This course will be normally offered: Fall only ☐ Spring only ☐ Summer only ☐ Any semester ☐

2. Effective date (semester in which the course is to be changed): Fall ☐ Spring ☐ Summer ☐ Year _____

3. Proposed semester credit hours per week: _____

Lecture _____ Lab _____ Recitation _____ Seminar _____ Clinical _____ Independent Study _____

4. Has this petition been discussed with other divisions that require the course in their curricula? Yes ☐ N/A ☐
If so, please provide supporting documentation as a PDF and attach form labeled as "Response to Question 4".

5. Is this course a prerequisite for any other courses? Yes ☐ No ☐
If so, list all courses (do not list the prerequisites of this course). NOTE: If this course is not a prerequisite for any other courses write "None."

6. List the **PRESENT** description as it appears in its entirety in the LSU Eunice Catalog:

7. List the **PROPOSED** Formal Catalog description (including all prerequisites, co-requisites, notes, etc.):

8. What is the rationale for all proposed changes?

Section II: Signatures of Faculty Support

9. Has this course been discussed and approved by the faculty in the discipline(s) concerned? Yes ☐ No ☐
 Faculty taking part in the discussion should complete the section below and place an X for approved or not approved. Statements of support or dissention, whether internal or external, may be attached as a PDF to this form labeled as "Response to Question 9".

Faculty Print Name	Faculty Signature	Date	Approved	Not Approved
Faculty Print Name	Faculty Signature	Date	Approved	Not Approved
Faculty Print Name	Faculty Signature	Date	Approved	Not Approved
Faculty Print Name	Faculty Signature	Date	Approved	Not Approved
Faculty Print Name	Faculty Signature	Date	Approved	Not Approved
Faculty Print Name	Faculty Signature	Date	Approved	Not Approved
Faculty Print Name	Faculty Signature	Date	Approved	Not Approved

10. Is this course currently listed as a General Education course? Yes ☐ No ☐.
- If yes, then the Office of Academic Affairs will forward the change to the General Education Committee after all approvals have been secured. The General Education Committee will then determine if the course remains a General Education Course based on the approved changes.

Section III: Signatures of Approval

Dean Signature	Date	Vice Chancellor for Academic Affairs Signature	Date
Courses and Curricula Chair Signature	Date	Chancellor Signature	Date
		Substantive Change? Yes <input type="checkbox"/> No <input type="checkbox"/>	
		Publish or Advertise Change? Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
SACSCOC Liaison Signature	Date		

SACSCOC Notes: _____