

**POLICY REGARDING RESERVIST AND NATIONAL GUARD
MOBILIZATION OF STUDENTS DURING A REGULAR SEMESTER**

A number of LSUE students are members of Reserve and National Guard units. This chart briefly outlines the Board of Regents' policy regarding the mobilization/activation of these students. Please contact the Office of the University Registrar (registrar@lsue.edu or 337-550-1303) if you have questions regarding the policy.

DATE	ACTION (S)	RESULTS
1st - 14th Class Day	Student resigns	No W grades awarded 100% refund*
15th Class Day through the last day to drop courses or resign	Student resigns	W grades awarded 100% refund*
After last day to drop courses or resign until the week before classes end	Student requests to resign	W grades awarded 100% refund*
	Student requests I-grades	I-grades awarded**
	Student requests I-grades and W grades	I-grades awarded** W grades awarded 100% refund for dropped courses*
Last week of classes	Student requests to resign	W grades awarded 100% refund*
	Student requests !=grades	I-grades awarded**
	Student requests I-grades and W grades	I-grades awarded** W grades awarded 100% refund for dropped courses*
	Student requests final grades based on work completed	With consent of instructor, final grades awarded
	Student requests early final examinations	With consent of instructor, early exam administered
	Student requests a combination of I-grades, W grades, final grades based on work completed, and/or early final examinations	Same as noted above

*Tuition and fees that have been paid will be refunded 100 percent exclusive of student insurance fees and other non-refundable fees. Room and board payments will be refunded on a pro-rated basis.

**With consent of instructor, and, for undergraduates, with concurrence of the dean.

**POLICY REGARDING RESERVIST AND NATIONAL GUARD
MOBILIZATION OF STUDENTS DURING A SUMMER TERM**

A number of LSUE students are members of Reserve and National Guard units. This chart briefly outlines the Board of Regents' policy regarding the mobilization/activation of these students. Please contact the Office of the University Registrar (registrar@lsue.edu or 337-550-1302) if you have questions regarding the policy.

DATE	ACTION (S)	RESULTS
1st - 7th Class Day	Student resigns	No W grades awarded 100% refund*
8th Class Day through the last day to drop courses or resign	Student resigns	W grades awarded 100% refund*
After last day to drop courses or resign until the last three class days	Student requests to resign	W grades awarded 100% refund*
	Student requests I-grades	I-grades awarded**
	Student requests I-grades and W grades	I-grades awarded** W grades awarded 100% refund for dropped courses*
Last three class days	Student requests to resign	W grades awarded 100% refund*
	Student requests I-grades	I-grades awarded**
	Student requests I-grades and W grades	I-grades awarded** W grades awarded 100% refund for dropped courses*
	Student requests final grades based on work completed	With consent of instructor, final grades awarded
	Student requests early final examinations	With consent of instructor, early exam administered
	Student requests a combination of I-grades, W grades, final grades based on work completed, and/or early final examinations	Same as noted above

*Tuition and fees that have been paid will be refunded 100 percent exclusive of student insurance fees and other non-refundable fees. Room and board payments will be refunded on a pro-rated basis.

**With consent of instructor, and, for undergraduates, with concurrence of the dean.