



**POLICY STATEMENT 39**  
**LATERAL TRANSFER OF CIVIL SERVICE EMPLOYEES**

**POLICY DIGEST**

**Primary Monitoring Unit: Human Resources**  
**Initially Issued: December 10, 1990**  
**Last Revised: March 17, 2022**

**I. POLICY**

The request for a lateral transfer of Civil Service personnel from outside LSU Eunice will not be supported unless the transfer is due to irreconcilable extenuating circumstances and/or that such transfer will serve a critical need of the University or is otherwise in its best interests.