

Minutes
SACSCOC Quality Enhancement Plan (QEP)
Minutes
October 11, 2022
12:00 p.m. in C205

Members Present: Amanda Dunlap, Angela Greaud, Bettina Trumps, Dr. Billy Fontenot, Brent Swann, Cassie Jobe-Ganucheau, Chad Jones, Felicia May, Dr. John Hamlin, Mark Richards, Dr. Paul Fowler, Todd Dozier, Traquana Smith, Victoria Throop, Records, Debbie Seilhan and Michelle Richard
Absent: Dr. Nancy Sorenson, Dr. Brandon Borill
Unexcused absence: Mae Simoneaux

Dr. Fontenot called the meeting to order. Brent Swann made motion to accept the minutes of 9/30/2022 and Angela Greaud seconded the motion.

Dr. Fontenot said that today the committee was going to look at the ideas or topics one last time for the QEP and vote. At the faculty Senate yesterday, some of the following choices came about and were discussed again with the committee before the vote.

Choices to Vote on were:

- A. Advising-improvements to make advising easier and more comprehensive
- B. Online Learning-Expansion and Improvement
- C. Implementation of Gateway Courses and Support (Math & English Co-Requisites Included)
- D. First Year Experience-General Improvement. (This choice was discussed but excluded from the vote because it may be too broad).

Angela Greaud made a motion to close the discussion and vote, and Bettina Trumps seconded the motion. Voting ensued, and Michelle Richard tallied and recorded. Dr. Fontenot did not need to vote since there wasn't a tie. The results are as follows:

Choice A -- 2 votes
Choice B -- 1 vote
Choice C -- 8 votes

Choice C was the winner—Implementation of Gateway Courses and Support (Math & English Co-Requisites and its accompanying support) will be the QEP. Dr. Fowler talked about the next steps for the committee. He reviewed the 2014 QEP on the screen. Basically, the QEP can be compared to a research paper with about 100 pages. Primary areas we will be looking at are

1. Background Information
2. Goals
3. Review of Literature, a committee will be needed.
4. How we are going to organize this for success
5. QEP Chair beyond the committee needed once the QEP has been designed and implemented
6. Design and Development will be English and Math faculty- the remaining faculty will help with other areas like support and advising.

Much discussion and questions followed the vote. Dr. Fowler discussed the 2014 QEP and how we should scan and read the document and review the table of contents. We could use the structure or components of 2014 QEP, but not have it exactly like the 2014 QEP. Questions discussed first were

1. Will there be enough classrooms and lab space?
2. Any travel involved?
3. Budget? Possibly because of the reallocation from all the developmental courses taught from across campus
4. Who do we need to add to this committee? English and Math faculty, possibly additional people outside the committee, sub committees, chairs and most of campus. Dean Dozier and Dr. Hamlin will help layout the courses.
5. Where do we begin for content and advertising?
6. Literature Review?

Dr. Fowler said that we need to have discussions about gaps and performance between demographic groups. Digital literacy discussion ensued on how we could achieve that for English and Math, early momentum metrics, ATD. Data collection and learning outcomes will be needed as we do for general education courses.

Much discussion ensued about how Amarillo College had accomplished the co-requisite with an 8-week course model and if we could accomplish what we want with 8- or 16-week models for Math & English co-requisites. There was also discussion about how it would work for our online courses, especially for LSU Online who also need remedial courses. A summer pilot was suggested because we have flexibility to change or tweak things the next semester (FA23). according to Dr. Fowler. Dr. Fowler suggested that we start forming committees before the next meeting, and perhaps subcommittees and get that information to the Chair. A question was asked if we could change the Pathways name and could we change the course name of co-requisite to support course. Dr. Fowler said that we could change the names at this time.

We could possibly start writing between now and Christmas. He also reminded the committee about the drop-dead deadline of August 1, 2023. We need to be done with the QEP document around the end of April so that Dr. Fontenot and he could look at the document in the summer. Compliance Certification that the Leadership's Team is working on is due by March 1, which is not part of this document. This document goes in the 2nd wave. He also reminded everyone to be here for the first week in October when the site team would be here for the different meetings every day. We will need to nominate a QEP lead evaluator for the SACSCOC team not from this state. Dr. Hamlin and Dr. Fowler will take this QEP choice to the next cabinet meeting and then faculty senate. Dr. Fontenot reminded everyone take a look the 2014 QEP table of contents and read the document and send him what committees you may want to chair or be a part of.

A motion to adjourn was made by Angela Greaud, and Bettina Trumps seconded the motion. Meeting adjourned at 2:00 p.m.